Spectra Compunet

DOCUMENT MANAGEMENT SYSTEM

You can add multiple files in Item Master, Ledger Master & in Vouchers. It doesn't require copy paste of file path, instead you get browse window to select file from any location, meanwhile files will be moved to pre-defined folder location. You can browse, open & Delete files directly from Tally.

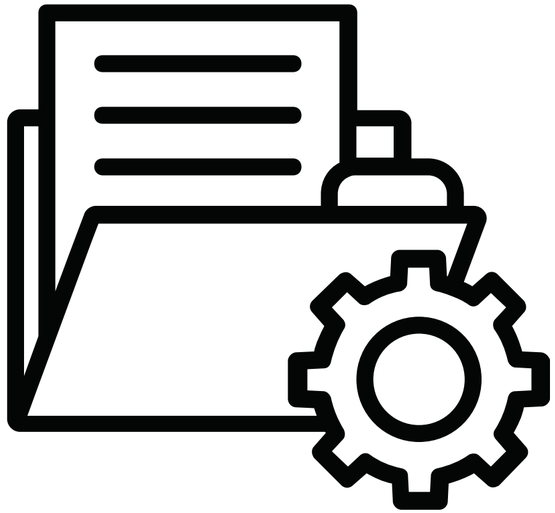
Admin user can give rights "Browse/Open/Delete" among users, there is provision in security control.

www.spectracompunet.com **info@spectratally.com**



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A Document Management System (DMS) is a software solution designed to organize, store, manage, track, and control access to digital documents and electronic images of paper-based information.

Setup Guide

1. Activate the TCP

For Tally.ERP9 Series

Go to Gateway of Tally > F11: Features > Accounting Features

Set “Yes” to the options "Enable Document Management System”

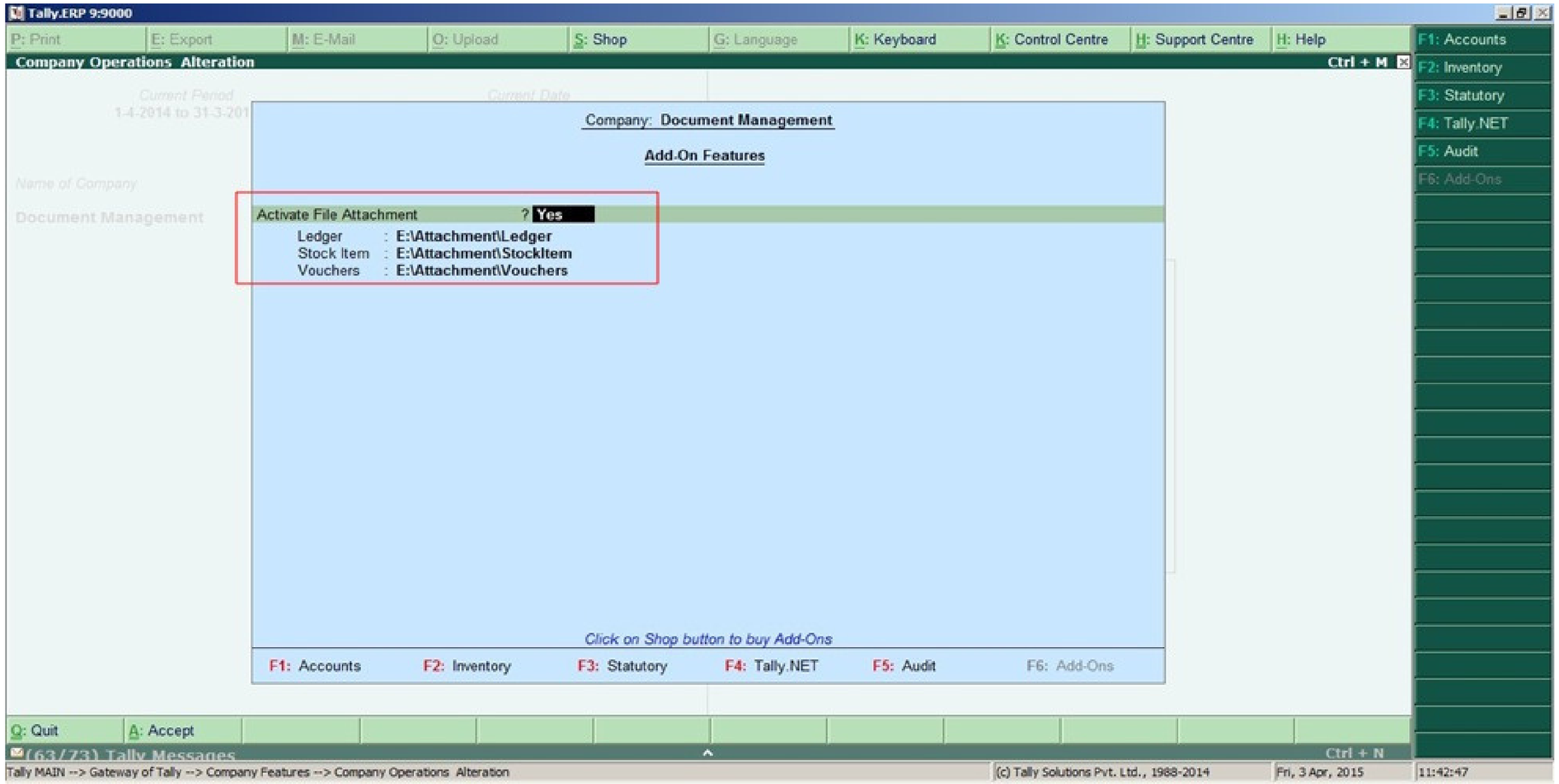
For TallyPrime

Go to Help > TDLs & Add-ons > Manage local TDLs > Load selected TDL files on startup

Set “Yes” to the options "Enable Document Management System”

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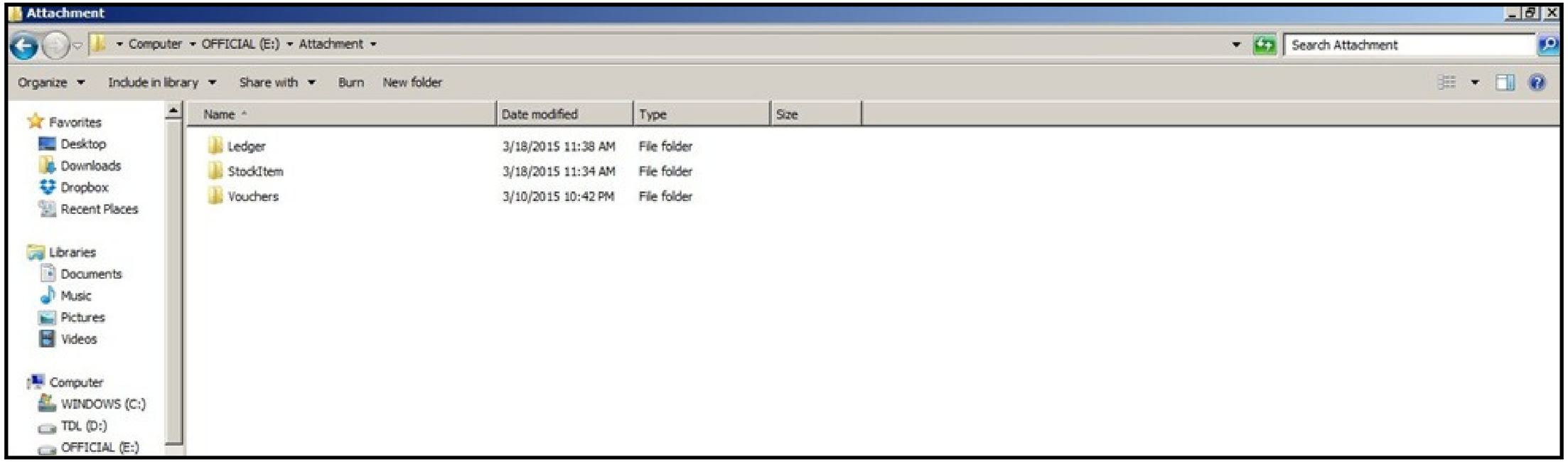
F11 add-on Features: Specify location. Files will be moved to this location while browse.



Tally Prime

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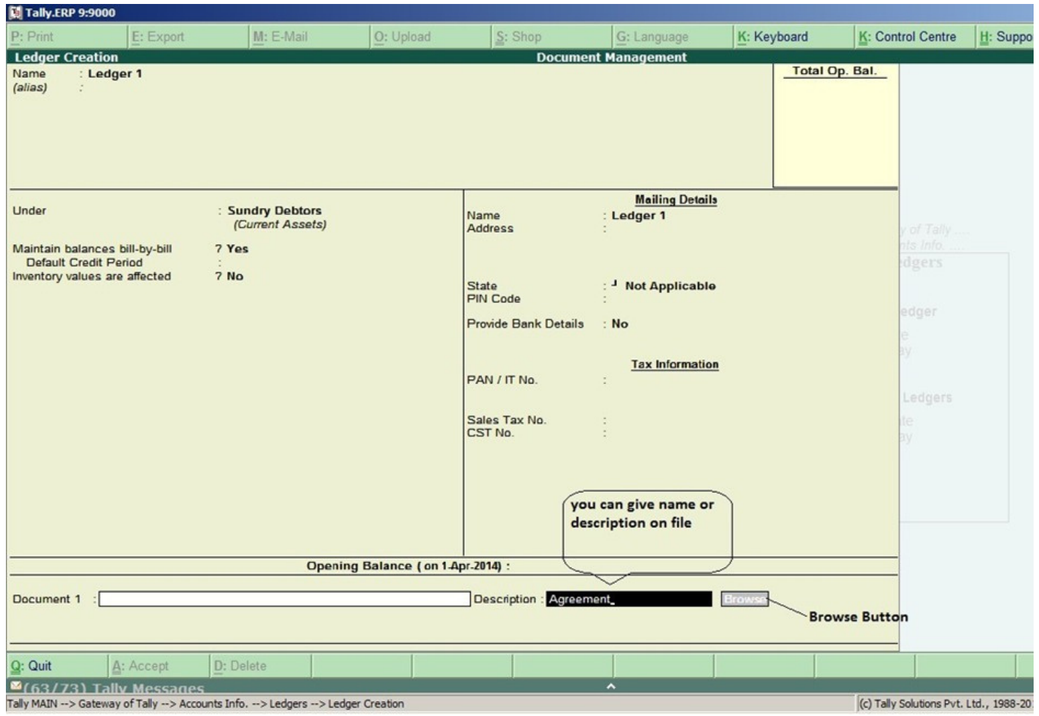
Above folders will be auto created, see below image

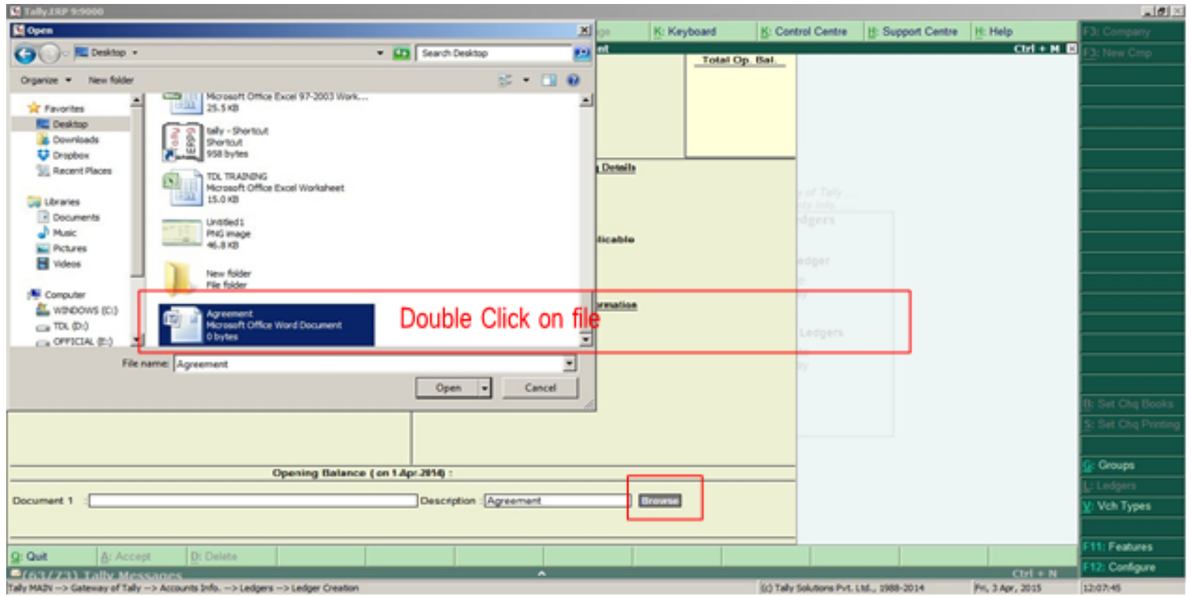


Tally Prime

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Attachment with ledger:

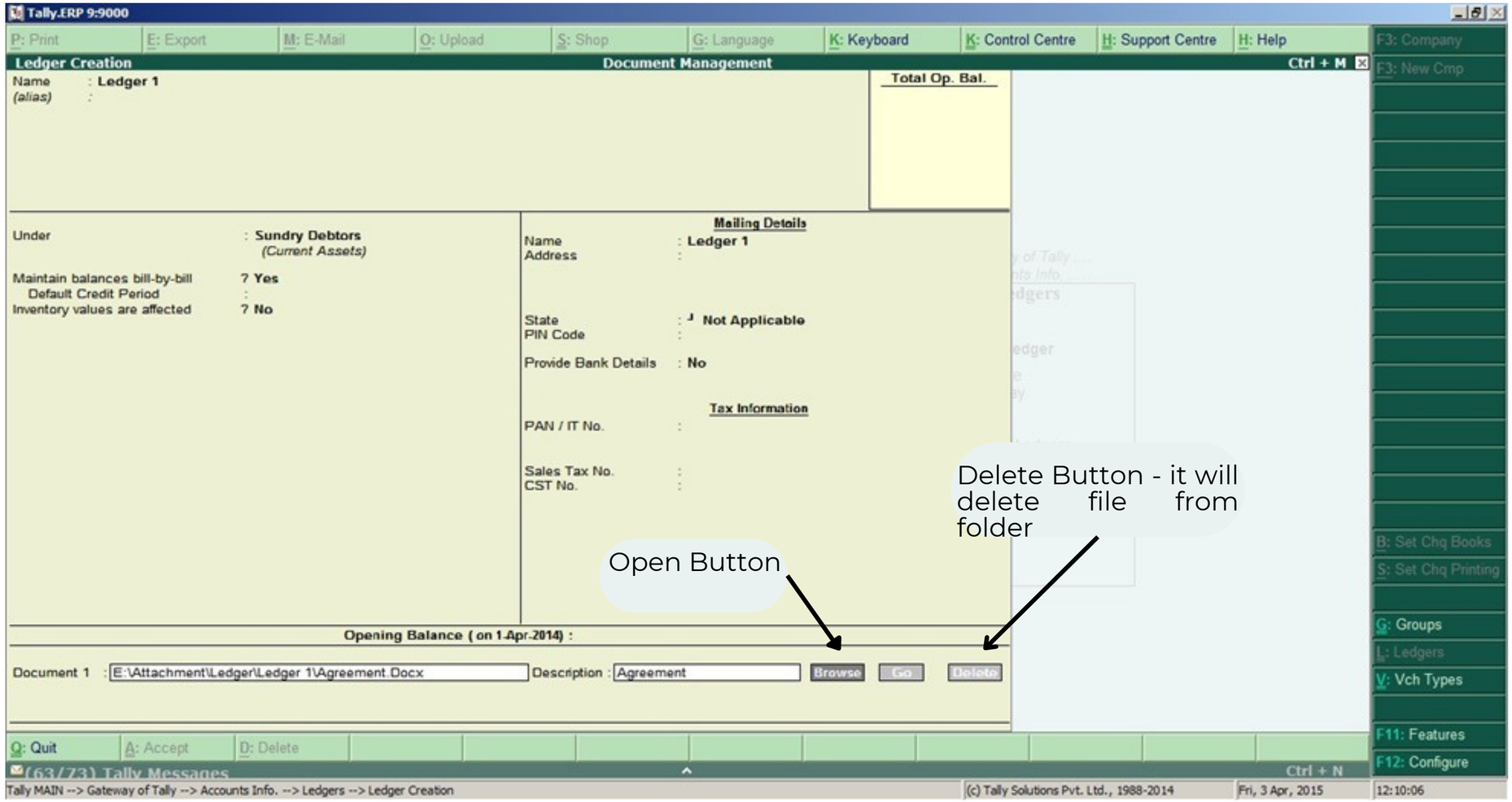




Tally Prime

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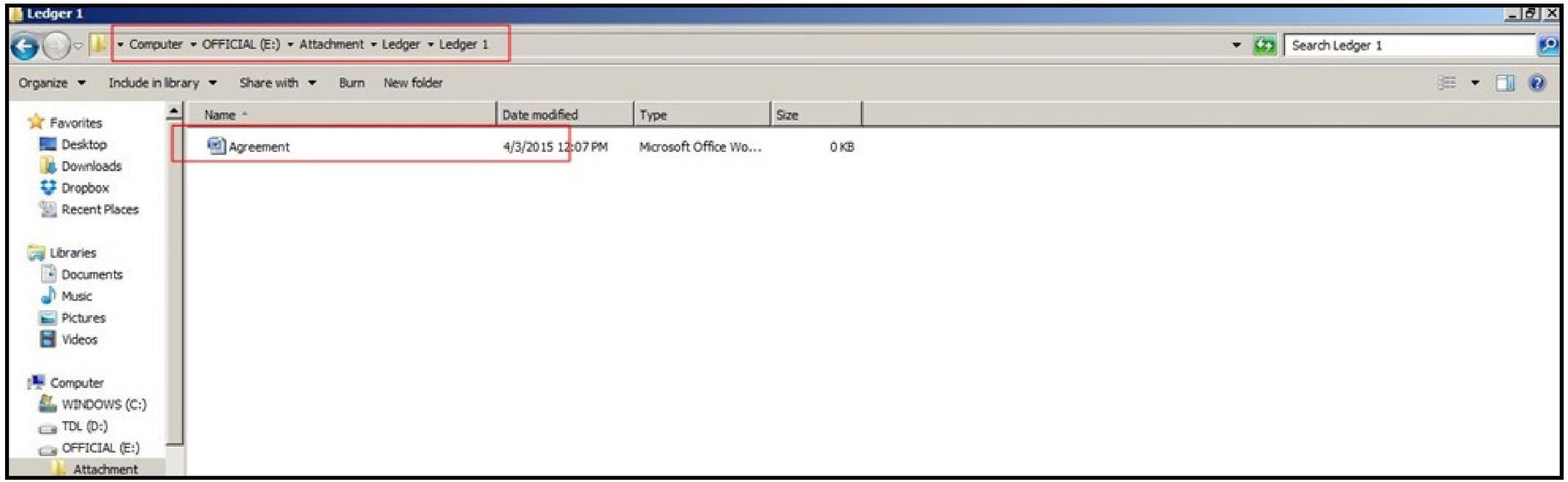
Attachment with ledger:



Tally Prime

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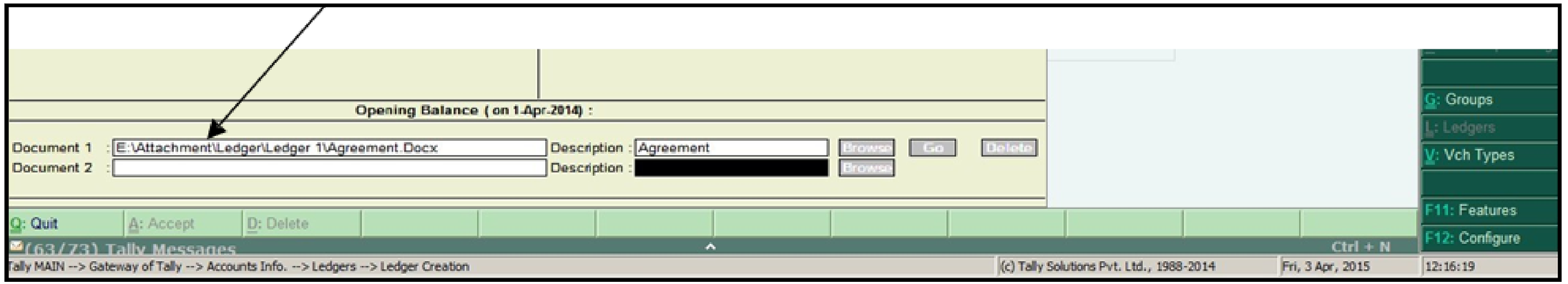
Above file is been moved to document folder:



Tally Prime

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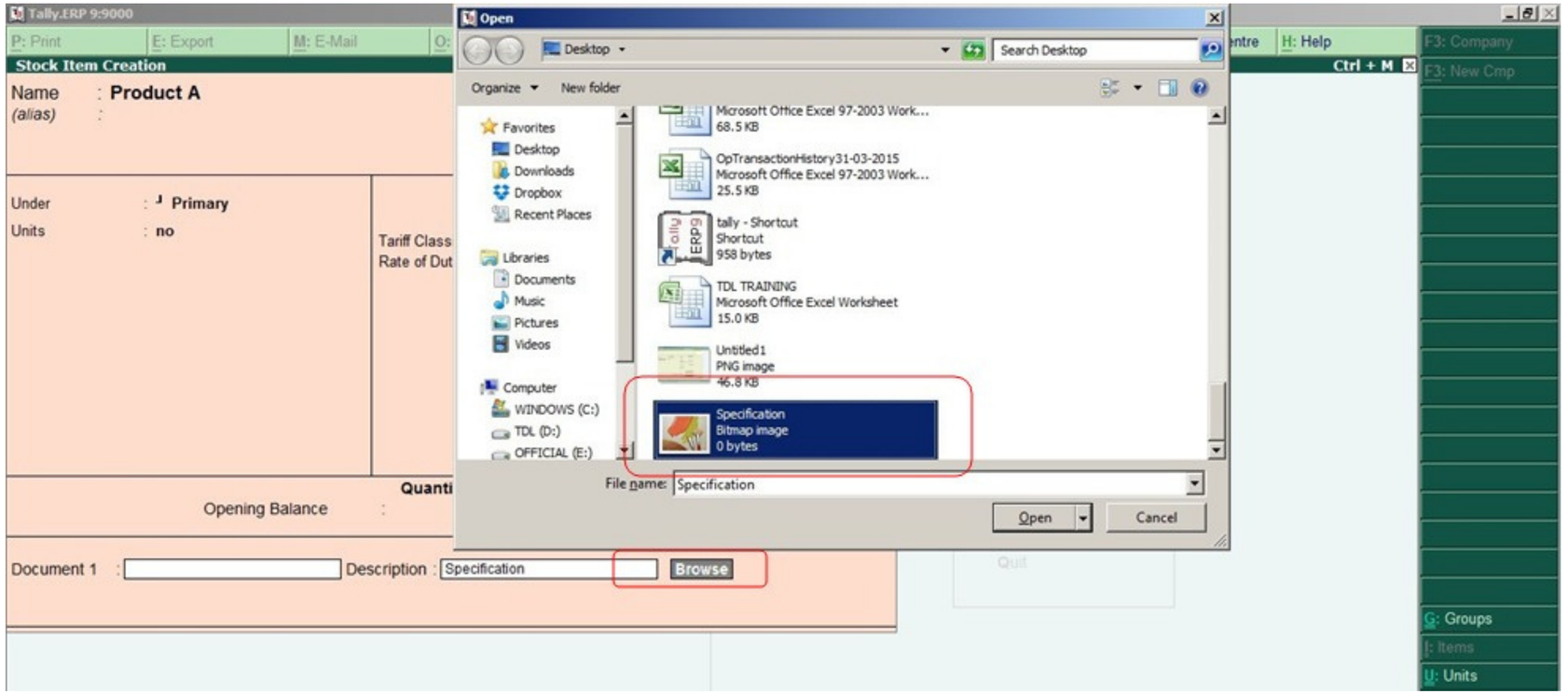
Similarly, you can add multiple files



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Attachment with Item Master:



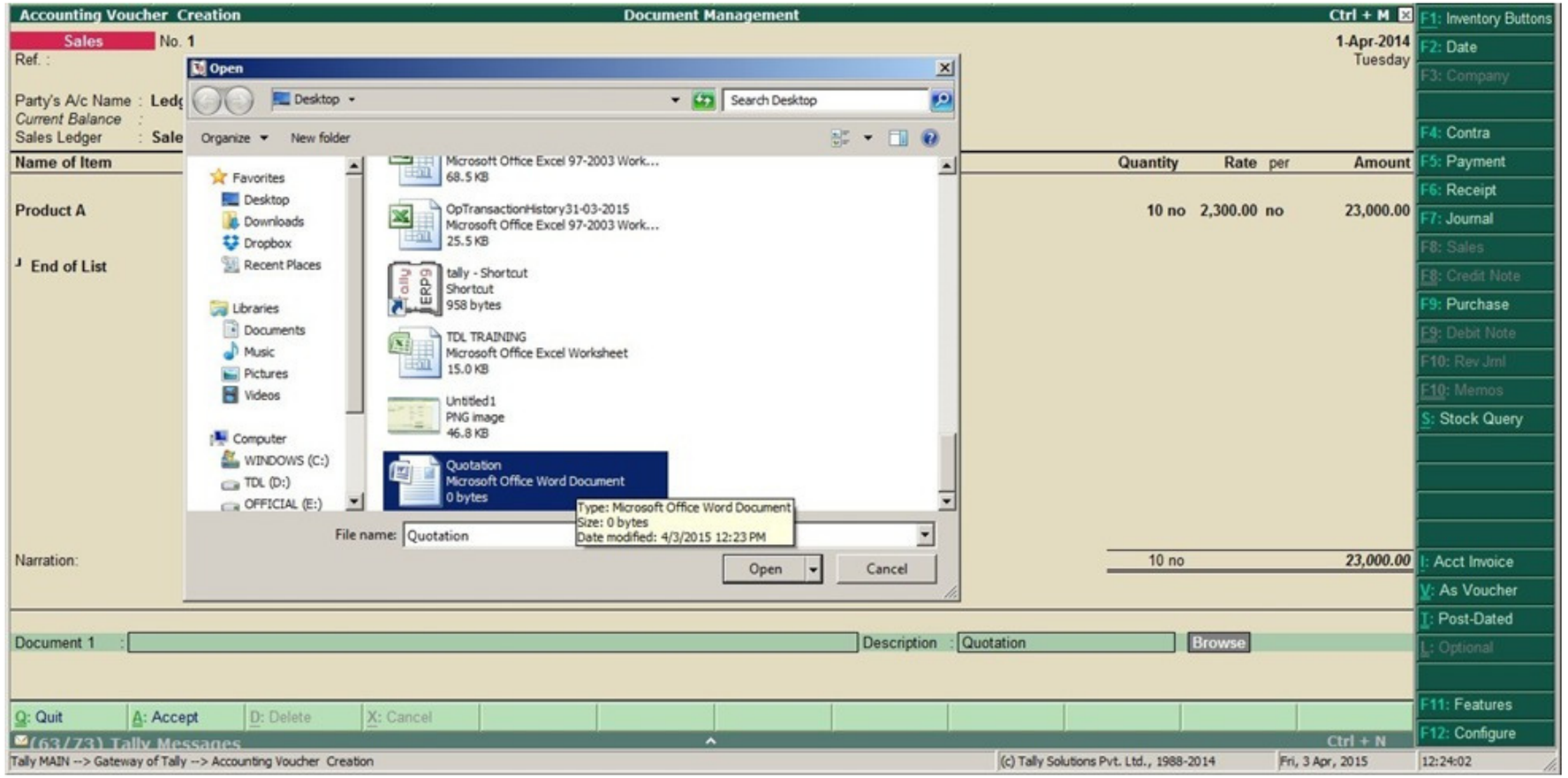
File is added:



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Attachment with Voucher:



File is added:

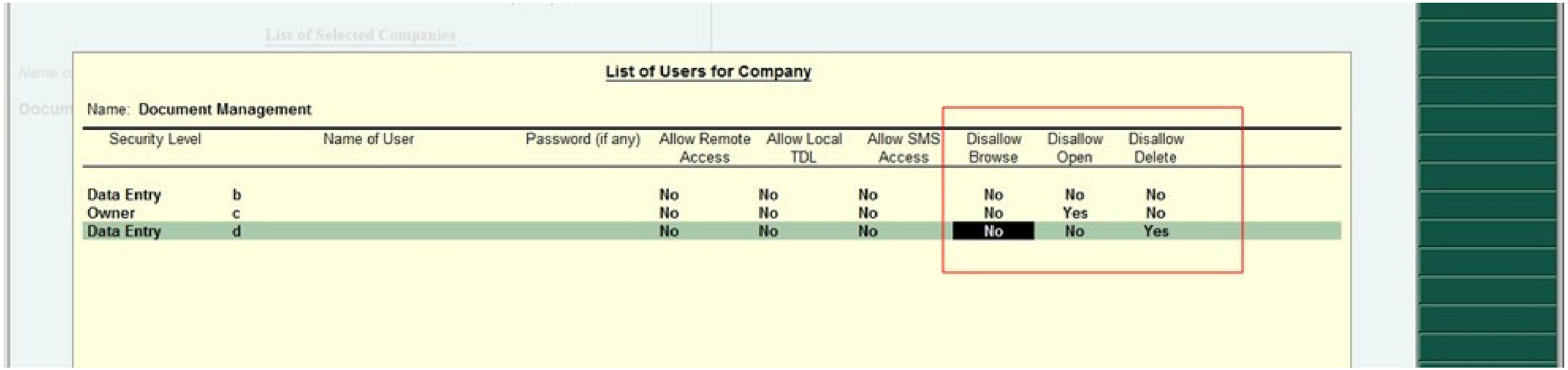


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User Access:

Admin User have provision to allow “buttons” among users from user and security menu



List of Users for Company

Name: Document Management

Security Level	Name of User	Password (if any)	Allow Remote Access	Allow Local TDL	Allow SMS Access	Disallow Browse	Disallow Open	Disallow Delete
Data Entry	b		No	No	No	No	No	No
Owner	c		No	No	No	No	Yes	No
Data Entry	d		No	No	No	No	No	Yes

Tally Prime

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- **Which version/releases of Tally does the add-on support?**

-This add-on will work only with Tally.ERP9 Series A release 3.0.1 onwards and TallyPrime.

- **How will I get support for this add-on?**

-For any functional support requirements please do write to us at helpdesk@spectratally.com or call us at 022- 489 - 62626.



- **If I need some enhancement / changes to be incorporated for the add-on, whom should I contact?**

-Please share detailed write-up & screen shots (if any) of your additional requirements over email and we will revert to you within next 24 business hours.

- **Will new features added be available to us?**

-We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

- **What will happen after one year?**

-20% of the MRP will be charged in case free support and updates will be required by you.

Tally Prime

- **Do I need to have Valid TSS to run the Add Ons?**

-The Addon will work irrespective of your TSS validity; however it is highly recommended to have valid TSS in order to avail the latest updates and upgrades from TSPL.

Locate our presence:

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